

CAMP BOBCAT ENROLLMENT FORM

2021-2022 SCHOOL YEAR

Please sign & fill out the FRONT AND BACK

Staff Use Only:

Date Paid/Initials

Please return both forms to the school with your \$30 non-refundable enrolment fee (\$15 for each additional child) to secure your spot in our program. Thank you!

Child's Name: _____ Id # _____

Teacher-if you know it: _____ Grade _____

Home Address: _____

HEALTH ISSUES/ALLERGIES: _____

*Is medication given at school: (PLEASE CIRCLE) YES NO

Contact Information:

1st Parent/Guardian Name (first to be contacted): _____

Relationship to student: _____

Work Phone () _____ Cell Phone () _____

Email: _____

2nd Parent/Guardian Name (if applicable): _____

Relationship to student: _____

Work Phone () _____ Cell Phone () _____

Email: _____

Other Emergency Contacts:

Please list in order in which these people should be called. These people will also have permission to pick up your child.

_____	() _____	() _____
Name and Relationship	Cell Phone	Work Phone

_____	() _____	() _____
Name and Relationship	Cell Phone	Work Phone

Options: (Please check one)

_____ Before Care Only

_____ After Care Only

_____ Before & After Care BOTH

_____ Drop In Only (Limit 2 days per week)

2021-2022 Monthly Rates:

\$165 Monthly Morning Care Only (7:15-8:45am)

\$165 Monthly Afternoon Care Only (4:00-5:45pm)

\$305 Both Morning & Afternoon Care

****Drop In Rates: \$10 per Morning & \$12 per Afternoon****

→ → → TURN OVER FOR PARENT CONTRACT & SIGNATURE → → →

2021-2022 Broadmoore Camp Bobcat Before & After Care Parent Contract

Welcome to Camp Bobcat! Feel free to email aliciawilson@mooreschools.com with any questions.

Morning Care: Opens at 7:15 am

- Held in the far **East Portable** closest to Broadway.
- DROP-OFF: Please enter by the 34th street entrance and follow around to the portable. A teacher will sign your child in once they see and wave at the adult dropping them off. If we have moved to the gym an orange cone will be outside the gym doors and you or your child will need to knock/ring the doorbell for a teacher to open the door.
- No snack is provided in morning care, but your child has the option to be escorted to the cafeteria at 8:40 by a teacher for the school breakfast. This is NOT included in your tuition & regular MPS rates apply.
- Activities include various manipulatives, blocks, arts & crafts, board games, puzzles, creative play, outside play if weather allows, gym time, video games, and other independent activities.

Afternoon Care: Open till 5:45pm

- Students ALWAYS meet in the cafeteria for a snack-PLEASE let us know ASAP if your child has any allergies. After snack we go to the gym, portable, or playground-weather permitting. *Thursday is Computer Lab Day*
- PICK-UP: Parents drive around the back of the school from the 34th street entrance & find the teacher to check their child out by signing the **CHECK OUT** form. If we are in the gym or portable there will be an orange cone set outside the door for you to find us. *On Thursdays parents need to come to the front of the building, buzz the teacher to get in the building & come to the computer lab to sign the **CHECK OUT** form.
- A \$5 PER MINUTE fee will be charged if you fail to pick your child up after 6pm. If your child has not been picked up by 6pm and no contact has been made with a parent, the proper authorities will be notified for child abandonment.

Payment Policy

- For August students participating in Camp Bobcat will be charged a non-refundable \$30 registration fee (\$15 for each additional child) due at the time of enrollment.
- Beginning September 1st our MONTHLY rate (total days in school for the year divided into 9 simple monthly payments) is due. All other payments are due the first of each month & must be received before services can be rendered. Final Payment is due May 1st. **\$165 for AM, \$165 for PM, & \$305 for BOTH.**
- Regardless of Fall/Winter/Spring breaks, snow days, teacher workdays, or your child being absent, the 9 MONTHLY tuition payments will stay the same.
- Checks must be written in **blue** or **black** ink and made out to "**Broadmoore Camp Bobcat**" with your child's name in the memo line and dates of service to ensure proper credit to your account. **Returned checks will be charged a \$20 fee.
- Payments are due on the 1st of each month. A \$5.00 **per day** late fee may be charged for payments that are not submitted by the 10th of each month. **Families that are continually late with payments or consistently late at pick up in the afternoon will be removed from the program at the discretion of the program director or site principal.**
- A **PARENT MUST** notify the director at least a week in advance if a child is withdrawing from the program to avoid the next monthly tuition fee.
- In the event of a returned check, only money orders, online payments or cash will be accepted. A child cannot participate if a returned check has not been taken care of within five days.

DROP-IN Policy:

- Rates: \$10 Morning & \$12 Afternoon due at the time of service.
- This service is available for parents who ONLY need care 1-2 days a week. **Please contact the director for more information.

Guidance and Discipline Policy

- Students & Staff alike are expected to follow Broadmoore School Procedures and Expectations.
- Camp Bobcat agrees to provide a safe and fun program for students who need before and after care.
- Camp Bobcat reserves the right to refuse service to a child who is unable to cooperate with staff and/or other students or who is destructive to property.

Emergency Procedures

- In case of severe injury/acute illness, 911 will be called and the parent/guardian will be notified immediately.
- Anyone with reason to suspect emotional, physical, sexual abuse or neglect is obligated by law to contact the Department of Human Services.

As legal guardian of _____ I understand the policies/procedures listed within this contract and agree to abide by them for as long as my child/children are participants of Camp Bobcat. Parent

Signature _____ Date _____