



Attach the most recent financial statement and/or financial audit report for the organization issued by an independent account firm or the completed Financial Report form by the organization. Any change in officers or tax status must be reported to the district by completing a revision and submitting it to the Chief Financial Officer within 30 days.

The Applicant agrees to abide by and adhere to the following procedures and stipulations:

1. An application for sanctioning must be completed by the organization's authorized party and submitted to the Superintendent or designee of Schools prior to July 1 each year.
2. The Superintendent or designee will make a recommendation to the Board of Education concerning the organization seeking to be sanctioned.
3. The Board of Education will review the organization's application and determine whether to approve or decline the sanctioning request.
4. The Board of Education's decision is final and non-appealable.
5. All organizations wishing to be sanctioned shall make application to the Board of Education on an annual basis.
6. Sanctioning shall be approved by the Board of Education on a one-year basis only (July 1 through June 30).
7. Following the first-year sanctioning, each organization shall provide a copy of its financial report with its application for sanctioning for any subsequent years and required IRS status. The Board of Education will reject any application that does not provide the required financial report and other required documentation.
8. The Superintendent, CFO or Board of Education may, at any time it deems warranted, request records maintained by the organization. Records must be promptly provided upon the request of the Board of Education or Superintendent.
9. The Superintendent, CFO or Board of Education may, at its discretion, withdraw sanctioning at any time it deems it in the best interest of the School District. Any decision of the Board of Education to withdraw sanctioning is final and non-appealable.
10. ANY ORGANIZATION WHICH DOES NOT SEEK AN APPLICATION FOR SANCTIONING BY THE BOARD OF EDUCATION MUST DEPOSIT ITS FUNDS WITHIN THE DISTRICTS SCHOOL ACTIVITY FUND AND SHALL BE SUBJECT TO ALL SUCH RULES AND REGULATIONS PERTAINING TO THE SCHOOL ACTIVITY FUND.
11. SANCTIONING BY THE BOARD OF EDUCATION IN NO WAY GRANTS THE ORGANIZATION "TAX-EXEMPT" STATUS FOR ITS OPERATIONS, NOR DOES IT GRANT "TAX-DEDUCTIBLE" STATUS TO ITS DONORS. THE ORGANIZATION SHOULD CONSULT A TAX PROFESSIONAL FOR ADVICE ON THESE MATTERS.
12. Applicant acknowledges that he/she has received a copy of the Moore Board of Education Operating Policy number 1245 entitled "Guidelines for the Sanctioning of Student Achievement Programs and Parent-Teacher Associations and Organizations" and has read and agrees to comply with policies and procedures therein.

APPLICATION SUBMITTED ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_\_

ORGANIZATION: \_\_\_\_\_

SIGNATURE OF AUTHORIZED OFFICER: \_\_\_\_\_