

Dear Parents and Guardians,

We know you are both excited and anxious about the upcoming year. We are eager to see our students and welcome them back. We ask for your continued patience and flexibility during these unprecedented times. Please read over these procedures carefully and work with your student to convey the new safety procedures. As always, we appreciate your support and understanding and will continue to keep our students' and staffs' safety our top priority.

#### **Home Health Self-Screenings**

Students and staff are asked to monitor their temperature daily prior to coming to school each day. No student or staff with a 100.0 degree or higher temperature may enter any MPS facility. No fever reducing medication can be taken to reduce fever.

#### **Handwashing**

All students will be taught the importance and technique of handwashing the first day of school and will be reviewed frequently by our school nurses. Please make sure that you discuss this and monitor it at home with your child as well.

#### **Masks**

**Grades 4-6-** Masks and/or face coverings are required for students and staff. However, they may pull their masks down in the classroom as needed.

**Grades PreK-3-** Masks and/or face coverings are required for students and staff in hallways and other common areas. However, they may be removed while in the classroom and classroom cohorts remain together inside the classroom throughout the day.

Exceptions are allowed for the following: eating, recess, P.E and medically exempt students.

**Lanyards-**Fairview has purchased grade-level, color-coded, break-away, lanyards for each child for this school year. This will help your child secure their mask safely when it is not on their face. Lanyards will be given out to you during the meet the teacher drive thru time. Please have your child wear their lanyard on the first day of school in order to help us get your child safely to the correct grade level classroom since they are color-coded. If your child loses the lanyard, they can be replaced for a small fee.

***Please see the MPS Return to Learn Plan for the most updated information and medical exemption form.***

**ALL visitors to the school MUST always wear masks in the building. We are discouraging visitors to the building. Any business that can be conducted via phone, email, Zoom, etc. is highly encouraged.**

#### **Visitors**

Visitors will only be allowed for essentials purposes. ***The number of visitors allowed in the office will be limited to allow for social distancing. Visitors may be directed to wait in assigned waiting areas until other visitors leave the office.*** Per the MPS Return to Learn Plan, any visitor in the building will be

**required** to have a temperature check upon arrival, appropriately wear a face mask/covering at all times, and answer the following health screening questions:

- Do you have a fever of 100.0 or greater?
- Do you currently have any flu-like symptoms?
- Do you currently have a cough and/or shortness of breath?
- Have you had a sudden loss of taste or smell?

#### **First Day of School Visitors**

In order to practice and allow for social distancing, parents will not be allowed on campus in the building to walk their students to class. **No exceptions.** We will have extra staff to help guide and escort our little ones and students who are new to the school to their classrooms.

#### **Arrival- ALL NEW PROCEDURES**

Breakfast begins at 8:00 a.m. **Only students eating breakfast are allowed in the building at that time.** 8:15 a.m. is when the building opens for all students. Students will not be allowed to congregate out front or on the playground outside the building before the 8:15 bell.

**Walkers & Bike Riders-** DO NOT ARRIVE BEFORE 8:15. NO CONGREGATING OUTSIDE BEFORE SCHOOL.

**Car Riders--**All car riders will drop off at the **BACK** of the school (**NO EXCEPTIONS**) up by the cafeteria unloading six cars at a time. We will begin unloading cars at 8:10. Students will be responsible for opening and closing car doors. Please work with your child on these procedures at home.

**Bus Riders-** Masks are mandatory on all buses. Please review with your student the importance of bus safety. If a bus arrives to school before 8:15, those eating breakfast will enter the building.

#### **Classrooms**

Students will be social distanced as much as possible. There will be a specific seating chart, and this will not change unless it is a must. Desks and classrooms will be cleaned and sanitized daily. Students in grades **4th-6th will not rotate classes.** The teacher will rotate, and students will remain at their own desk in their homeroom throughout the day. Supplies will NOT be shared. Desks will be facing the same direction where possible and spaced apart. Classes will not be allowed to visit other classrooms.

#### **Hallways**

Line procedures will be taught to classes with a focus on social distancing. Students will be spaced apart and will follow one-way traffic patterns (remaining on the right side of the hall).

#### **Restrooms**

Bathroom breaks will be scheduled and spaced out by grade level. The number of students allowed in the restroom at one time will be limited. As individual needs arise, students will be permitted to use an assigned restroom. Classrooms with individual bathrooms will use those bathrooms to minimize the use of the group restrooms. Bathrooms will be cleaned and sanitized frequently. ***Parents....Please make sure your child uses the restroom before arrival at school. This will minimize the number of students using the restroom as soon as they arrive to school and will help us greatly.***

### **Cafeteria**

Lunches will be served one grade level per lunch session. All seating will be marked and designated to practice social distancing. All students will be required to wash their hands before going to lunch. All tables will be disinfected before and after each lunch. There will be a specific seating chart for each homeroom and this chart will not change. ***Parents/visitors will not be allowed to eat meals with students in the school facilities.***

### **Water fountains**

Water fountains will not be available. Students are encouraged to bring their own water bottle labeled with their name and they will have access to refill stations. Students will be expected to take their water bottles home daily for sanitation and cleaning purposes.

### **Recess**

**Outdoor Recess:** All students will be required to properly sanitize/ wash their hands before going to recess. Students will be encouraged to social distance throughout each recess. Staff will constantly monitor and model social distancing and safety procedures. After recess, students will be required to sanitize/wash hands.

**Indoor Recess:** Students will remain in homeroom only. Individual game pieces will be sanitized after use and/or left untouched for at least 72 hours. Educational videos or exercise videos may be shown. Individual classroom teachers will develop specific and age appropriate plans that follow CDC guidelines for the safety of their students.

### **Library**

We will follow the MPS Return to Learn Plan Protocol for our Media Center using the 72 hours wait time and sanitizing of books before recirculation. Lessons will continue to be taught in the Media Center with consideration given to scheduling allowing time for sanitation between classes. Students will only go to the library with their homeroom class during their scheduled time.

### **Birthdays**

Store bought, individually wrapped treats (**NO CUPCAKES**) may be sent to school with the student to be distributed in the cafeteria during lunch only.

### **COVID 19 Scenarios- Exposure Guidelines**

Refer to the MPS Return to Learn Plan.

### **Dismissal- ALL NEW PROCEDURES**

**Walkers & Bike Riders-** Will leave through their assigned doors. Siblings can meet in a designated location. Parents are not to congregate at the front entrance doors. Parents **MUST** practice social distancing on the grassy areas **ONLY**. Parents are **NOT** allowed on the concrete/black top area by the front door. Parents are encouraged to have a plan to meet their child/children in a designated area off campus.

**Car Riders**--All car riders will **be picked up at the back of the school up by the cafeteria loading six cars at a time at the designated areas.** Students will be responsible for opening and closing their car doors. Please work with your child on these procedures at home. Fairview will be using a system called Safe Dismissal this year.

**SAFE DISMISSAL**- This is an app that will allow car riders to be dismissed from their homeroom classes in order to prevent congregation in the cafeteria and promote social distancing. The only exception to this will be PreK, Kindergarten, and 1<sup>st</sup> grade car riders. We will have plenty of room in the cafeteria to allow for social distancing. Families will be given a car sign when they come by and drop off school supplies and meet the teacher with a number on it that is specific to their child or children. ***You will have to have your student's school-issued sign to pick up your child. In the event that you do not have your pickup sign, you will have to pull around front, park, come into the front office and present identification to a Fairview staff member in order to retrieve your child.***

**Bus Riders**- Masks are mandatory on all buses. Please review with your student the importance of bus safety. We will be using the safe dismissal app for bus riders. All bus riders will remain in their classrooms until their bus arrives.

**Daycare**- All daycare students will remain in their classrooms and will be dismissed using the safe dismissal app.

**Please notify the office of any changes regarding a student's way home by 2:15 p.m.**

We are looking forward to a safe, fun, and exciting school year with your child!

Respectfully,

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